

**Commonwealth Local Human Rights Committee**  
3600 West Broad Street, Suite 400  
Richmond, VA 23230

July 19, 2012  
Quarterly Meeting Minutes

**Committee Members Present:**

Tanika Goldman Vice Chair  
Megan Stucke, Member  
Donald Wheeler, Member

**Committee Members Absent:**

Anika Allen, Chair

**Human Rights Representative:**

Michael Curseen Regional Advocate  
LaDonna Walters Human Rights Advocate

**Call to Order:**

The meeting was called to order by Mrs. Tanika Goldman, Vice Chairperson, at 6:05 PM. Introductions of committee members and human rights representative were made.

**Public Comments:**

There were no public comments.

**LHRC Member Election:**

There were no new elections during this quarter. A resignations letter was submitted to the office of Human Rights by Ms. Pamela Minter.

**Approval of Minutes:**

Minutes from the April 19, 2012 LHRC meeting were approved.

**Old Business:**

**LHRC Requested Corrections to Quarterly Report - 2<sup>nd</sup> Quarter: April 1 – June 30, 2012**

- **New Directions Community Outreach, Inc.** – Pg. 3, question 1 and 4 needs clarification
- **Serenity C & C** – Pg. 3, question 1 and 4 needs clarification
- **Skye Is The Limit** – Pg. 1 – Licensing Specialist is incorrect; Pg. 3, question 1 and 4 needs clarification

**New Business:**

- **Therapeutic Alliance**: was granted affiliation for Intensive In home services serving youth between the ages of 4-18 and for Community Mental Health Support and Outpatient Services within the Richmond area.

- **Vantage Point Community Supports:** was granted affiliation for a Residential Group home setting in Henrico, Virginia serving adults with intellectual disabilities. Pending Policy Correction Completion by July 26, 2012.
- **Unity Family Services:** was granted affiliation for program expansion for the provisions Residential Services at 1616 East Tuckahoe Street in Petersburg, VA..
- **Elk Hill:** was granted affiliation for program expansion for the provision of Therapeutic Day Treatment and Outpatient Services at Anna Julia Episcopal School located in Richmond, Virginia.

#### **LHRC Human Rights Policies and Procedures Review**

- **Dare to Change:** Policy corrections identified. Completion due to be submitted to Mr. Curseen by July 26, 2012.
- **Vantage Point Community Supports, LLC:** Policy corrections identified. Completion due to be submitted to Mr. Curseen by July 26, 2012.

#### **Treasurer's Report:**

Mr. Ancell Hamlin reported a current balance of \$2,106.00. There will be a \$920. 00 deduction for past due catering services.

#### **Affiliate Reports:**

1. Richmond Department of Juvenile Justice: No report or representative present .
2. Unity Family Services: No Changes
3. All Care Family Services: No changes.
4. Elk Hill: No Changes.
5. New Directions Community Outreach: No changes. No representative present.
6. Second Chance for Youth, LLC: No activity to report at this time.
7. Serenity C&C, Inc.: (1) Incident reported.
8. Abraham Youth & Family Services, LLC: No Activity to report.
9. Cornerstone Support Services: No Changes
10. Fig Tree Therapy: No Changes (Not serving Clients at this time)
11. Dare to Change: No Report Recently Affiliated
12. The Guiding Light Family Services: No Changes
13. From Within: No Report or representative present
14. Central Virginia Healthcare: No Changes
15. Quality Health Care, Inc.: No Changes.
16. Skye is the Limit: No Changes
17. Lyfe Inc: No representative present, No Report
18. Mending Fences, LLC: No report. Report must be submitted by August 4, 2011.
19. Guiding Light Family Services: No report. Report must be submitted by August 4, 2011.
20. Virginia Home Based & Virginia Supportive Services: No Changes to report.
21. Youth and Family Services: No Changes to report
22. Circle of Care Systematic Treatment: No one Present, No Report.

#### **Action Taken:**

The LHRC approved the following recommendations for citations to the Office of Licensing for failure to comply with a request from the Commonwealth LHRC to submit the Quarterly Report for the reporting period covering April 1, 2012 – June 30, 2012 (2<sup>nd</sup> quarter 2012.) 10 days in advance of the scheduled (July 19, 2012 CLHRC) meeting by July 9, 2012.

1. All Care Family Services
2. Central Virginia health Care Association
3. Circle of Care for Systemic Treatment
4. Dare To Change
5. From Within
6. Lyfe, Inc.
7. Richmond Justice Services
8. Youth and family Services of Virginia

The LHRC also approved the following recommendations for citations to the Office of Licensing for failure to send a representative to attend the quarterly Commonwealth LHRC meeting on July 19, 2012.

1. Circle of Care for Systemic Treatment
2. From Within
3. Lyfe, Inc.
4. Richmond Justice Services

**Human Rights Advocate Report:**

Mr. Curseen provided training to LHRC members concerning the Virginia Freedom of Information Act.

Mr. Curseen also discussed the expectations and responsibilities of providers concerning the attendance requirement and the timely submission of documentation requested by the LHRC and reviewed and distributed the revised quarterly report forms.

Ms. LaDonna Walters was also introduced as the Commonwealth LHRC Human Rights Advocate. Welcome Mrs. Walters .

**The meeting of the Commonwealth Local Human Rights Committee was adjourned at 7:30 PM by Taneika Goldman, Vice Chair.**